



# RAPID RENTAL TURNOVER LLC

508-271-1717

RapidRentalLLC@gmail.com

RapidRentalTurnover.com

## CUSTOMER INTAKE / QUOTE REQUEST

*Complete only what is convenient. RRT can collect the rest by phone or during a walkthrough.*

### 1. CUSTOMER INFORMATION

Customer / Company Name

Primary Contact

Phone

Email

Preferred contact:

☐ Call☐ Text☐ Email

Customer type:

☐ Owner☐ Manager☐ Agent

### 2. PROPERTY & SCHEDULING

Service Address

Unit

Property type:

☐ Single-family☐ Condo☐ 2-family☐ 3-family☐ 4-family☐ Apartment

Owner-occupied primary residence?

☐ No☐ Yes☐ Unsure

Current status:

☐ Vacant☐ Moving out

Desired completion date

Is the date firm?

☐ Yes☐ No

Bedrooms

Bathrooms

Requested dates are scheduling preferences and are not guaranteed unless confirmed in the accepted proposal.

### 3. SERVICES NEEDED

☐ Interior painting☐ Minor repairs / touch-ups☐ Wall patching / minor drywall☐ Lock change☐ Professional cleaning☐ Appliance removal (disconnected only)☐ Carpet cleaning☐ Flooring repair / refinishing☐ Junk removal☐ Final turnover inspection

Other

Briefly describe the work requested

Submitting this form requests an estimate only. It does not authorize work or confirm scope, price, or scheduling.



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## PROPERTY DETAILS & ADDITIONAL NOTES

*Optional - complete this page only when relevant to the job.*

### 4. ACCESS INFORMATION

Access method: ☐ Meet RRT ☐ Lockbox ☐ Electronic keypad ☐ Key pickup ☐ Other

Lockbox / entry code

Parking instructions

Alarm / entry notes

May keys or codes be shared with approved vendors? ☐ Yes ☐ No

### 5. PROPERTY CONDITION & SPECIAL INSTRUCTIONS

Known damage, pre-existing conditions, or problem areas

Areas or items that must not be disturbed

Utilities currently available: ☐ Electric ☐ Water ☐ Heat ☐ None / unsure

Occupancy, tenant, pet, or safety concerns

### 6. MATERIALS, COLORS & ADDITIONAL NOTES

Requested paint colors, finishes, materials, or product preferences

Additional notes